



**MINUTES
SCOTT COUNTY
BOARD OF COMMISSIONERS
JANUARY 5, 2021**

1. The Board of Commissioners, in and for the county of Scott, Minnesota, met in the County Board Room in the City of Shakopee, Minnesota, and convened at 09:00 AM. The following members were present: County Commissioner Beer presided, County Commissioner Weckman Brekke, County Commissioner Beard, County Commissioner Ulrich, County Commissioner Wolf. Chair Beer announced all votes will be by roll call.

2. The following were also in attendance:

- a. Lezlie Vermillion, County Administrator
- b. Danny Lenz, Chief Financial Officer/ Deputy County Administrator
- c. Chris Harder, Quality Improvement Manager
- d. Cindy Geis, Community Services Director
- e. Jacob Grussing, Library Coordinator
- f. Lisa Brodsky, Public Health Coordinator
- g. Lisa Freese, Transportation Services Director
- h. Lori Huss, Employee Relations Director
- i. Luke Hennen, County Sheriff
- j. Pam Selvig, Health and Human Services Director
- k. Tracy Cervenka, Administrative Office Supervisor
- l. JJ Anderson, Deputy Clerk to the Board

Guests Present:

- a. Judge Christian Wilton, First Judicial District
- b. Judge Rex Stacey, Retired First Judicial District
- c. Jake Brekke
- d. Julie Beer

3. Swearing-In Ceremony:

Retired First Judicial District Judge Rex Stacey administered the official oath of office to Commissioner Barb Weckman Brekke of Commissioner District 1 and Commissioner Dave Beer of Commissioner District 4. First Judicial District Judge Christian Wilton administered the official oath of office to Commissioner Tom Wolf of Commissioner District 2.

4. Reorganization For 2021:

- A. Commissioner Wolf nominated Commissioner Ulrich as Chair of the Scott County Board of Commissioners for 2021. Following three calls for other nominations, Chair Beer closed the nominations.
- B. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to elect Commissioner Ulrich as Chair of the Scott County Board of Commissioners for 2021. The motion carried unanimously.
- C. Commissioner Beer passed the gavel to Commissioner Ulrich.

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- D. Commissioner Weckman Brekke nominated Commissioner Beard as Vice Chair of the Scott County Board of Commissioners for 2021. Following three calls for other nominations, Chair Ulrich closed the nominations.
- E. Commissioner Weckman Brekke moved, seconded by Commissioner Beer to elect Commissioner Beard as Vice Chair of the Scott County Board of Commissioners for 2021. The motion carried unanimously.
- F. Chair Beer presented Commissioner Ulrich with a plaque in recognition of his service as Chair of the Scott County Board of Commissioners in 2021.
5. Minutes:
- A. On a motion by Commissioner Beard, seconded by Commissioner Wolf the Minutes of December 15, 2020 were approved on a roll call vote.
6. Consent Agenda
- A. Commissioner Wolf moved, seconded by Commissioner Beard to Approve the Lawful Gambling On Premises Permit Application for Shako Valley Amateur Hockey in Louisville Township. The Motion Carried Unanimously on A Roll Call Vote.
- B. Commissioner Wolf Moved, Seconded by Commissioner Beard To Approve Taproom and Brewer Off-Sale Malt Liquor License for U4ic Brewing Inc. in Blakeley Township. The Motion Carried Unanimously on A Roll Call Vote.
- C. On recommendation by the Scott County Planning Advisory Commission, Commissioner Wolf Moved, Seconded by Commissioner Beard To Approve the Request to Amend the Conditional Use Permit for Safety Signs, Inc. to Allow Leasing of Space to Other Industrial Tenants (Safety Signs Inc., Applicant and 11120 225th Street East LLC, Property Owner) in Section 1 of New Market Township. This action is in accordance with Chapters 2, 4, 16, and 60 of the Scott County Zoning Ordinance No. 3 based on the criteria and conditions for approval. The motion carried unanimously on a roll call vote.
- D. On recommendation by the Scott County Planning Advisory Commission, Commissioner Wolf Moved, Seconded by Commissioner Beard To Approve the Request for a Conditional Use Permit for Sota Electric to Operate an Electrical Contracting Business as a Home Extended Business (Sean Koehn, Applicant and Sean & Christina Koehn, Property Owners) in Section 30 of Belle Plaine Township. This action is in accordance with Chapters 2,8, & 27 of the Scott County Zoning Ordinance No. 3 based on the criteria/conditions for approval listed below. The Motion Carried Unanimously on A Roll Call Vote.
- E. Commissioner Wolf Moved, Seconded by Commissioner Beard To Adopt Resolution No. 2021-6; Authorizing Entering Into a Grant Contract with the Minnesota Department of Human Services to Accept Coronavirus Relief Funding for Children’s Behavioral Health Providers and School Linked Mental Health Services in the Amount of \$36,586. A Copy of The Resolution Is Available in The Office of The County Administrator and Is Made A Part of This Record by Reference. The Motion Carried Unanimously on A Roll Call Vote.

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F. Commissioner Wolf Moved, Seconded by Commissioner Beard To Approve the Renewal Applications for 3.2 Percent Malt Liquor Licenses for MN Harvest LLC and Suzette Inc in St Lawrence Township for 2021. The Motion Carried Unanimously on A Roll Call Vote.

G. On the recommendation of the County Administrator, Commissioner Wolf Moved, Seconded by Commissioner Beard To Approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System;

1. Separation of employment for Tammy Willmore, FT Administrative Specialist, Community Services Division, effective 01/15/21.
2. Separation of employment for Judith Savage, FT Assistant Probation Officer, Health and Human Services Division, effective 02/26/21.
3. Separation of employment for Monika Mlynarska, FT Associate Planner, Transportation Services Division, effective 12/29/20
4. Separation of employment for Thomas Kaletka, FT Social Work Case Manager, Health and Human Services Division, effective 01/29/21.
5. Separation of employment for Theresa Coyer, FT Library Associate, Administration Division, effective 12/03/20.
6. Separation of employment for Brianna Weiland, FT Therapist, Health and Human Services Division, effective 12/17/20.
7. Separation of employment for Casey Meyer, FT Property and Customer Services Specialist, Community Services Division, effective 12/31/20.
8. Separation of employment for Kevin Wineman, FT Social Work Case Manager, Health and Human Services Division, effective 01/29/20.
9. Separation of employment for Amanda Schmitt, FT Probationary 911 Dispatcher, County Sheriff's Office, effective 11/26/20.
10. Separation of employment for Alexa Rundquist, PT (FTE 90%) Community Planner, Health and Human Services Division, effective 12/23/20.
11. Separation of employment for Charles Wright, PT (FTE 80%) Delivery Driver, Administrative Division, effective 12/01/20.
12. Separation of employment for LuAnn Nead, PT (FTE 50%) Administrative Specialist, Community Services Division, effective 01/01/21.
13. Separation of employment for Anthony Ratnaraj, FT Temporary Office Assistant – Unclassified, Health and Human Services Division, effective 12/31/20.
14. Separation of employment for Erin Whalen, FT Temporary Office Assistant – Unclassified, Health and Human Services Division, effective 12/18/20.
15. Separation of employment for Beth Fredrickson, FT Temporary Office Assistant – Unclassified, Health and Human Services Division, effective 12/31/20.
16. Separation of employment for Melayna Locquegnies, FT Temporary Administrative Assistant - Unclassified, Community Services Division, effective 12/18/20.
17. Separation of employment for McClellan Silvernagel, FT Temporary Administrative Assistant - Unclassified, Community Services Division, effective 12/18/20.
18. Separation of employment for Mathias Soto-Elgueta, FT Temporary Community Health Specialist - Unclassified, Health and Human Services Division, effective 12/02/20.
19. Separation of employment for Matelyn Flaschenriem, PT (FTE 50%) Temporary Administrative Assistant - Unclassified, Community Services Division, effective 12/18/20.

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20. Separation of employment for Niles Case, Student employment (FTE 34%) Program Delivery Seasonal, Transportation Services Division, effective 12/17/20.
21. Separation of employment for Christopher O'Hara, Intermittent (FTE 34%) Facility Probation Officer - Unclassified, Health and Human Services Division, effective 05/09/20.
22. Separation of employment for Britni Kesselring, Intermittent (FTE 34%) Fleet Assistant - Unclassified, Transportation Services Division, effective 05/29/20.
23. FT Probationary employment of Roger Smisek, Maintenance Worker II, Planning and Resource Management Division, effective 12/21/20.
24. Intermittent (FTE 34%) employment of Douglas Busch, On-call Facility Probation Officer - Unclassified, Health and Human Services Division, effective 12/28/20.
25. Change in status for Mary Mittlestaedt, PT (FTE 50%) to FT Administrative Specialist, Community Service Division, effective 01/04/21.
26. Promotion for Nathan Abney, FT Probationary Senior Planner, Transportation Services Division, effective 12/07/20.

Motion carried unanimously on a roll call vote.

H. Commissioner Wolf Moved, Seconded by Commissioner Beard To Approve the 2021 County Board Meeting Schedule. The Motion Carried Unanimously on A Roll Call Vote.

I. Commissioner Wolf Moved, Seconded by Commissioner Beard To Adopt Resolution No. 2021-1; Adopting the Scott County Board of Commissioners Operating Rules and Guidelines, and Rescinding Resolution No. 2020-002. A Copy of The Resolution Is Available in The Office of The County Administrator and Is Made A Part of This Record by Reference. The Motion Carried Unanimously on A Roll Call Vote.

J. Commissioner Wolf Moved, Seconded by Commissioner Beard To Adopt Resolution No. 2021-2; Appointing Commissioners and Other County Officials to Boards and Committees for 2021. A Copy of The Resolution Is Available in The Office of The County Administrator and Is Made A Part of This Record by Reference. The Motion Carried Unanimously on A Roll Call Vote.

K. Commissioner Wolf Moved, Seconded by Commissioner Beard To Adopt Resolution No. 2021-5; Adopting a Minor Amendment to the Scott County 2040 Comprehensive Plan for Diamond W, LLC. A Copy of The Resolution Is Available in The Office of The County Administrator and Is Made A Part of This Record by Reference. The Motion Carried Unanimously on A Roll Call Vote.

L. Commissioner Wolf Moved, Seconded by Commissioner Beard To Adopt Resolution 2021-3; Authorize Final Payment to Pearson Bros., Inc. in the Amount of \$1000 for the 2019 Sealcoat Project. A Copy of The Resolution Is Available in The Office of The County Administrator and Is Made A Part of This Record by Reference. The Motion Carried Unanimously on A Roll Call Vote.

M. Commissioner Wolf Moved, Seconded by Commissioner Beard To Adopt Resolution 2021-4; Authorizing Final Payment to Traffic Marking Services, Inc., in the Amount of \$1,000 for the Annual Pavement Marking and Striping Contract on Various County Highways. A Copy of The Resolution Is Available in The Office of The County Administrator and Is Made A Part of This Record by Reference. The Motion Carried Unanimously on A Roll Call Vote.

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7. Communication: We will always be clear about what we're doing and why we're doing it:
 - A. The Scott County Board of Commissioners received updated information on COVID-19 within Scott County.

8. Committee Reports and Commissioner Updates:
 - A. Commissioner Weckman Brekke attended the NACo Human Services Education Committee on December 15.
 - B. Commissioner Weckman Brekke attended the Human Services Resource Council on December 16.
 - C. All Commissioners attended the Scott County 2021 Legislative Priorities session on December 17.
 - D. Commissioners Weckman Brekke, Wolf, and Beard attended the Le-Sueur-Scott County Ditch Authority on December 17.
 - E. Commissioner Weckman Brekke attended the Minnesota Human Services redesign Committee meeting on December 21.
 - F. Commissioners Wolf and Beard attended the Metropolitan Mosquito Control District Board of Directors Executive Committee on December 16.
 - G. Commissioner Wolf attended the Elko New Market City Council meeting on December 17.
 - H. Commissioner Wolf attended the Spring Lake Town Board meeting on December 17.
 - I. Commissioners Wolf and Beer attended the Prior Lake City Council meeting on January 4.
 - J. Commissioner Wolf attended the Cedar Lake Town Board meeting on January 4.
 - K. Commissioners Beard and Ulrich participated in the Chair/ Vice Chair meeting on December 22.
 - L. Commissioner Beard attended the Community Action Partnership (CAP) Finance meeting on December 29.
 - M. Commissioner Ulrich attended the Transportation Advisory Board meeting on December 16.
 - N. Commissioner Ulrich attended the Minnesota Valley Transit Authority (MVTA) Board meeting on December 16.
 - O. Commissioner Ulrich attended the Suburban Transit Association (STA) Legislative Committee meeting on January 4.

9. County Administrator Update:
 - Thanked Public Health for coordinating and responding to the emergencies on hand, going above the call of duty
 - Announced that the current focus is on the rollout of the State's Small Business COVID-19 Grant Program
 - o Portal for the program went live January 4th, 2021
 - o 230 small businesses have already applied
 - o 100 landlords have applied
 - o Scott County libraries were opened to individuals without the necessities to complete these applications
 - Scott County partnership with CAP is going well

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- The County is continuing to have discussions with the school district on the Workforce Development building
- Reminder to all that Martin Luther King Jr. Day is January 18, 2021 and all government facilities will be closed

On a motion by Commissioner Beard, seconded by Commissioner Tom Wolf, the meeting adjourned at 10:03 a.m.

County Board Chair
Jon Ulrich

Clerk to the Board/County Administrator
Lezlie Vermillion

Deputy Clerk to the Board
JJ Anderson